



Notification No. 365/2024

# GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

"A STATE UNIVERSITY ESTABLISHED BY GOVT. OF NCT OF DELHI"

SECTOR-16 C, DWARKA, NEW DELHI - 110078

Website: [www.ipu.ac.in](http://www.ipu.ac.in)

F. No. IPU-7/ Academic/Offline Counselling/2024/2669

Dated: 08/10/2024

Last and Final Round of Counselling for the Programme B.Arch (Code-100) in view of grant of approval for additional seat intake in the existing 5 Year Bachelor of Architecture Degree course by Council of Architecture in the University School of Architecture & Planning, Guru Gobind Singh Indraprastha University

## SCHEDULE FOR VERIFICATION OF DOCUMENTS FOR PREPARATION OF MERIT FOR ADMISSION IN PROGRAMME

Venue of Counselling : Guru Gobind Singh Indraprastha University,  
Sector 16 C, Dwarka, New Delhi-110078.

Date of Offline Counselling Documents Verification: 11/10/2024

Consequent upon receipt of grant of approval for additional seat intake in the existing 5 Year Bachelor of Architecture Degree course by Council of Architecture in the University School of Architecture & Planning, Guru Gobind Singh Indraprastha University and Extension of Last date for admission to B.Arch programme by Council of Architecture (COA), the University invites all the admission seekers to get themselves registered for Verification of Documents and to participate in the further process of counseling.

The Schedule for Verification of documents for preparation of Merit is as below:-

THOSE WHO APPEARED FOR VERIFICATION OF DOCUMENTS AND THEIR NAMES DEPICTED IN THE MERIT LIST DISPLAYED BY THE UNIVERSITY ON SEVERAL OCCASIONS, ARE NOT REQUIRED TO VISIT IF THEIR NATA SCORE / 12<sup>TH</sup> CLASS MARKS ARE UNCHANGED.

Hence, this schedule of verification of documents is for the following candidates:

- (i) Who have not registered so far in the University for Admission in this programme.
- (ii) who had paid *the Application Fee of Rs.1500/- on the GGSIP University portal for Admission in the programme B.Arch* and the name depicted in Merit list displayed; irrespective of the status of admission whether 'admitted' or 'not admitted' who wish to revise their Merit.
- (iii) Including those who had registered in the earlier phase but could not get their documents verified for inclusion in the merit list displayed by the University

At the end of this phase of Verification, the revised Merit List will be displayed by the University.

All the candidates shall have to report in person for Verification of documents for preparation of merit at GGSIP University Campus, on the date and time mentioned below:-

**VENUE: 'E' BLOCK, SEMINAR HALL, GGSIP UNIVERSITY, DWARKA CAMPUS**

Date	For verification of documents
11.10.2024 11.00 AM to 4.30 PM	All already Registered Candidates who had not got their documents verified AND those now wish to participate in further process of counseling.

**Important:**

1. It is mandatory for all registered candidates in programme B.Arch. (Code 100) to report for Verification of Documents.
2. The final merit list will be prepared after verification of documents of all the reported candidates.
3. Authorized representative (with the permission of the Director Incharge (Academic), Guru Gobind Singh Indraprastha University) may appear for verification of documents.
4. In case, a candidate/representative does not appear for document verification, the candidature of such candidates would be forfeited and the candidates shall not be considered for admission and will loose their claim to participate in the counseling for admission.
5. Candidates are requested to adhere to the displayed schedule for reporting.
6. Candidates must fulfill the eligibility conditions as laid down in the Admission Brochure 2024-25.

***No Result Awaited candidates will be included in the merit.***

7. The Tentative Merit List of reported candidates will be displayed on **14/10/2024**.
8. The detailed counselling schedule will be notified on **15.10.2024** on the University website separately. The Counselling tentatively will be held on **18.10.2024**.



9. Documents required at the time of verification:

Candidates need to bring the required documents both in photocopy and originals. The photocopies will be retained by the University and the originals will be returned to the candidates after verification.

**Bank Draft(s) of Rs. 2,500/- (Non Refundable, Counselling Participation Fees) in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi.**

- a. Copy of GGSIPU Online Registration Form, if already registered.
- b. Class X certificate for verification of DOB. (Photocopy and Original)
- c. NATA Score Card. (Photocopy and Original)
- d. Certificate of Qualifying Examination (i.e. 10+2 OR 10+3 years diploma recognized by the Central / State Governments OR International Baccalaureate Diplomas). (Photocopy and Original)
- e. Reserved Category Certificate: All reservation category candidates who are seeking admission in reserved category in SC/ST/OBC/DEF/PWD/JKM must bring their reservation certificate in original along with the self attested photocopy of the certificate for claiming seat against the reserved category as per the reservation policy and information published in the Admission Brochure 2024-25. The Defence Category candidates in addition, shall also bring Appendix (1) duly completed. The Appendices are available in Part F of Admission Brochure 2024-25. (Photocopy and Original)


**Important**

It is further clarified that the candidature for admission in pursuant to the Revised Merit list will be considered only against the remaining vacant seats at the time of allotment of seats during counselling.

The Reservation for OBC category is applicable only in University School of Studies.

**For Reservation in OBC Category :**

For claiming reservation against OBC category in Delhi Region, candidates must have to bring "OBC CERTIFICATE (DELHI)" digitally signed and OBC Certificate issued to original residence of Delhi prior to 1993 belonging to the list of OBC castes in Delhi issued by Competent Authority of Delhi. The reservation will be available only in the University Schools of Studies and other Government Institutions. Students will be admitted in this category on the submission of a certificate to this effect from the Competent Authority of the Government of NCT of Delhi.



Certificate issued for "Applying for appointment to Post under Govt. of India" or issued by any other state government will not be accepted under any circumstances.

"OBC CERTIFICATE" issued by a Competent Authority of Delhi to an individual on the basis of OBC Certificate of his/her parents from another state will not be accepted for claiming a seat under OBC Category.


Reservation in OBC Category is not applicable for Master's Level and Postgraduate Diploma programmes. The non-creamy layer certificate should be issued after 31st March, 2024. It is mandatory to submit the **Non-Creamy Layer Certificate issued after 31<sup>st</sup> March, 2024** for claiming Reservation against OBC Category.

For claiming reservation on a seat reserved for **Defence Category**, the candidate must have to bring the duly filled and signed **Appendix 1** of Admission Brochure 2024-25 by the competent authority as mentioned in Admission Brochure 2024-2025.


Reserved Category Candidates who fail either to bring documents as per notified schedule or whose documents are not in order **will forfeit his/her right for the reserved category claimed** and will automatically be converted to General Category as per University rules.

All reservation category candidates who are seeking admission in reserved category in SC / ST / DEF / PWD/KM must bring their reservation certificate (the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/ guardians) in original along with the self attested photocopy of the certificate for claiming seat against the reserved category.

- a) There is no OBC and EWS seats in self financing and minority institute.
  - b) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.
1. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2024-25. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.

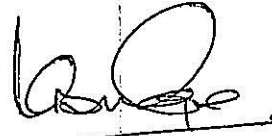


All the candidates who wish to participate in the Offline Counselling for admission in above mentioned Programme for Academic Session 2024-25 are advised in their own interest to visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

  
(Prof. Udayan Ghose)  
Director Incharge (Academic)

Copy to:-

1. Dean, USAP, GGSIPU, for kind information and needful.
2. Controller of Finance, GGSIPU, for kind information and needful.
3. Controller of Examinations, GGSIPU for kind information
4. Finance Officer, GGSIPU with the request to depute an official at the counselling venue for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
5. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
6. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
7. NIC for uploading on <https://ipu.admissions.nic.in>
8. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
9. AR to Registrar, GGSIPU for information of Registrar.
10. Guard file.

  
(Dr. Vijay Kumar)  
Deputy Registrar (Academic)